



## Poolside Cleaning - Risk Assessment

<b>Assessment Date</b>	<b>24<sup>th</sup> January 2026</b>
<b>Re-Assessment Due</b>	<b>Annually</b>

**DESCRIPTION and AREA OF TASK**

***Cleaning of the poolside floor and surrounding area including tiles using appropriate cleaning chemicals (see COSHH assessment)***

***The work normally takes place after 9pm when the pool is closed as not to endanger the public. When the work takes place during opening hours the area will be shut until the work is complete***

**HAZARDS INVOLVED?**

- 1. Slips, trips and falls**
- 2. Drowning**
- 3. Chemicals**
- 4. Lone working**

<b>Can the Risk be totally eliminated?</b>	<b>No</b>
<b>Regularity of task ?</b>	<b>Daily</b> <i>Normally evenings when the pool is closed</i>
<b>Is the task repetitive?</b>	<b>No</b>

<b>Who Is Involved?</b>	
<b>Full Time Employees</b>	√
<b>Part Time Employees</b>	√
<b>Casual Employees</b>	√
<b>Young Workers</b>	<b>Age Range</b>
<b>Customers and Non Employees</b>	
<b>Others (Specify)</b>	

## **WHAT ARE THE CONTROL MEASURES CURRENTLY IN PLACE ?**

### **1. Slips, trips and falls**

*Training and information in regard to the dangers; Suitable footwear (not flip flops or open toe shoes). The work is often but not exclusively carried out when the pool is closed. This is to minimise any inconvenience to customers, minimise the risk of accidents and minimise the risk of slips, trips and falls. Appropriate PPE will be worn and the area will be suitably ventilated. A procedure is in place for carrying out this work. A yellow "Wet Floor" sign is put out.*

### **2. Drowning**

*A procedure is in place describing how to carry out the work and training will be given in how best to carry out the task and avoid going too close to the water edge. Use of long handled mops and always working face on to the water will significantly reduce the risk of falling into the water. Those carrying out the work must be able to swim. Buoyancy aids are available in the event of an emergency.*

### **3. Chemicals**

*The chemicals used for the task are suitable for use in such environments. Training and information will be given on the chemicals used which potentially contain a number of potential hazards. The COSHH sheet and recommendations will be read along with the safety data sheet and chemicals will be used in line with the manufacturers' instructions.*

*Personal Protective Equipment (PPE) will be worn in line with manufacturers' recommendations.*

### **4. Lone working**

*There is suitable equipment on poolside including a telephone; the cleaner will also carry a panic alarm. If the employee is unwell or has dizziness or significant fatigue they will report to the supervisor and will not be permitted to continue; Monitoring of CCTV in place and screens sited at back of reception.*

*The cleaner must obtain a key to the pool area from the hotel reception desk and also return this. Therefore, reception are aware that work is being undertaken in the pool area and can monitor this through the CCTV feed to reception. They can raise the alarm in the event of an emergency.*

## **WHAT FURTHER CONTROL MEASURES and MONITORING ARE NECESSARY?**

*Where cleaning work is carried out during normal operating hours for the pool, additional care is taken. Ideally the work will be undertaken when there are low levels of usage so as to minimise any risk to users.*

*It would be advisable if those employed in this area should be able to swim – even though the pool is at 1.3 metres there is still a risk to someone who cannot swim*

*CCTV is in place and monitored*

*COSHH training will be ongoing in line with the Hotel training programme and for any new workers.*

**REMAINING / RESIDUAL RISK**

Where water, chemicals and lone working are present there is some residual risk although taking the measures above should reduce to these an acceptable level.

The corridor and steps leading to spa reception should be cleaned earlier

**Date when recommended further measures should be in place**

**Immediately 1 Month 3 Months 6 Months 12 Months Other**

**Persons Responsible**

Potential Harm	X	Likelihood of Risk	=	Result	Score
Very Severe (5)	X	Highly Likely (5)		Very High (20-25)	
Severe (4)		Likely (4)		High (15-20)	
Moderate (3)		Quite Possible (3)		Medium (12-15)	
Slight (2)		Possible (2)	X	Low (8-12)	10
Negligible (1)		Unlikely (1)		Very Low (1-7)	

The severity figure is multiplied by the likelihood figure to reach the assessment result.

Legislation concerned with this assessment –

Health and Safety at Work Act 1974;

COSHH Regulations 2013

The Manual Handling Operations Regulations 1992 as amended 2002;

The Management of Health and Safety at Work Regulations 1999

Re Assessment Date	Re Assessed By (Name)	Position	Action to be taken (Complete on separate sheet as necessary)

# Risk Assessment Score System

*Risk Assessment – Guide to action that should be taken depending on result of individual risk assessments*

<b>Potential Harm</b>	<b>X</b>	<b>Likelihood of Risk</b>	<b>=</b>	<b>Result</b>	<b>Score</b>
Very Severe (5)		Highly Likely (5)		<b>Very High (20-25)</b> Unacceptable must receive urgent attention to reduce the risk or stop work immediately	
Severe (4)		Likely (4)		<b>High (15-20)</b> Must receive attention as soon as possible to remove or reduce the hazard or risk	
Moderate (3)		Quite Possible (3)		<b>Medium (12-15)</b> Should receive attention to remove or reduce the hazard or risk	
Slight (2)		Possible (2)		<b>Low (8-12)</b> Remove or reduce hazards once higher priorities have been dealt with	
Negligible (1)		Unlikely (1)		<b>Very Low (1-7)</b> Requires attention once all other priorities have received attention	